



LAKSHADWEEP ADMINISTRATION
(Society for Promotion of Nature Tourism & Sports)
SPORTS (Lakshadweep Tourism)
Kavaratti.

F.No.01/06/13-14(S)-II/3

Dated:24.03.2022.

E-TENDER.

FOR SUPPLY OF BAKERY ITEMS FOR A PERIOD OF SIX MONTHS.

1	Date of Issue of E-Tender	24.03.2022, 15.00 Hrs
2	Last Date & Time of submission	07.04.2022 , 16.00 Hrs
3	Date & Time of opening (Technical Bid)	08.04.2022 ,16.30 Hrs
4	Date & Time of opening (Financial Bid)	11.04.2022, 16.30 Hrs
5	EMD Amount	Rs. 25000/-

NOTICE INVITING E-TENDER (NIT)

E-Tenders in Two bid system through e-procurement solution is invited for supply of Bakery items (As Per Details Enclosed) of Sports (Lakshadweep Tourism), Willington Island, Kochi-3. Tender Documents are available On-line from 24.03.2022 at e-tender portal <https://tendersutl.gov.in> .

Bidders have to deposit the Earnest Money Deposit (EMD) of Rs. 25000/0(Rupees Twenty Five Thousand only) in the form of Demand Draft from scheduled bank drawn in favour of **Managing Director (SPORTS) payable at Kavaratti.**

The interested bidders should upload their bids along with duly signed scanned copies of all the relevant Certificates, documents, etc. in support of their technical & price bids on the <https://tendersutl.gov.in> latest by **07.04.2022 , 16.00 Hrs**. The technical bids will be opened online on **08.04.2022 ,16.30 Hrs**

Note: - Physical Copy of Tender with other relevant documents (offline copy) will also be submitted in the Tender at the office of Asst. General Manager SPORTS Unit, Kochi. .

Tender documents are also available, can be downloaded from the website of: www.lakshadweeptourism.com , www.lakshadweep.gov.in, & <https://tendersutl.gov.in>



TERMS & CONDITIONS OF TENDER

A. **Period of Contract:** The Contract shall initially be for a period of 6 months and can be extended further for a period upto six months subject to satisfactory performance, on the same terms and conditions on acceptance of both the parties. The rates approved shall remain unchanged during the period of contract.

Managing Director (SPORTS) Kavaratti reserves the right to terminate the contract by serving one month's notice, in writing. The Contract can be terminated by giving one month notice by either party.

B. **Earnest Money:** A DD of Rs. 25,000/- (Rupees Twenty Five Thousand) drawn in the form of Demand Draft from scheduled bank drawn in favour of **Managing Director (SPORTS) payable at Kavaratti** must be enclosed with the application. Application without the earnest money will be summarily rejected. Earnest money of the unsuccessful bidders, within one month after the award of contract to the successful bidder or completion of present tender process

C. **Last date of submission:** Last Date of uploading of Tender is **07.04.2022 , 16.00 Hrs**

D. **A) Date of opening of Tenders: Technical bid will be opened on 08.04.2022 ,16.30 Hrs**

B) Date of opening of Tenders:- Financial Bid will be opened on 11.04.2022, 16.30 Hrs.

C) For any other Queries, doubts may be sent to our email ID :- sportsgm.lk@gmail.com before 5.PM.

The tender shall be opened in presence of the bidder who chooses to be Present during opening of bids in the designated room. If the date of opening of bid is a declared holiday, bid will be opened on next working day.

E. **Eligibility Conditions of bidders: -**

a) The bidder should be a company/firm engaged in supply of Bakery items in India for at least two years, during last four years, till publishing of this tender.

b) The bidder should have successfully completed the following work in the last 02 years :

- i. One similar nature of work of value not less than 8 Lakh.* or
- ii. Two similar nature of works of value not less than 4 Lakh.* or
- iii. Three similar nature of works of value not less than 2 Lakh.*

*(Similar nature of work stand for supply of Bakery items for a hospital /Govt. office/Pvt. Office/ Govt. canteen/Pvt. Canteen, Hotels and Restaurants in India)

c) The bidder must have an average annual turnover of Rs. **10,00,000/- (Rupees Ten lakhs only)** each during the last three financial years.

d) The bidder must have its Office/Shop preferably in Kochi.



F. Documents to be uploaded:-

Bidder firms which fulfill the above eligibility conditions should upload following documents along with tender documents duly signed and stamped on each page by authorized signatory i.e the technical bid, and price bid failing which their bids will be rejected.

- i. Income Tax Returns, Balance Sheet & Profit & Loss A/c for last three financial years.
- ii. Scanned copy of EMD
- iii. Completion certificates in support of eligibility conditions at **(a)** and **(b)** Continuation of work certificate, if applicable
- iv. Copy of pan card
- v. Declaration as per proforma given in the tender document.
Authority Letter to sign tender documents if signed by person other than Owner, Partner, Managing Director.
- vi. Copy of GST Registration.
- vii. Signed & stamped copy of full Tender
- viii. Any other documents

Note: In addition to above a copy of above documents and tender form will be submitted by the tenderer duly signed by him or through authorized person and stamped each page subscribing in an envelope "E-Tender for supply of Fresh vegetables & Fruits. The envelope of documents should be separate from EMD envelope.

INSTRUCTIONS FOR THE BIDDER

1. Tender form shall be completed in all respect. Incomplete or tenders without E.M.D. shall be treated as invalid, hence will be rejected.
2. Bidders have to ensure that all the documents are properly & clearly readable uploaded at <https://tendersutl.gov.in>
3. The Competent Authority of SPORTS reserves the right to accept or reject (fully or partially) any tender or all tender without assigning any reason.
4. Conditional tenders are liable to be rejected.
5. The E.M.D. of unsuccessful bidders shall be refunded within one month after the award of contract to the successful bidder or completion of present tender process.
6. The Successful bidder shall have to deposit Performance Security Deposit (PSD) 5% of quoted value within two weeks after award of contract, by way of a demand draft payable at Payable at Kavaratti in favour of Managing Director(SPORTS) .Performance Security Deposit with validity of 2 months beyond the completion of contract which shall be refundable without interest.
7. Evaluation of Technical Bids: Bids received and found valid will be evaluated by the SPORTS to ascertain the best-evaluated bid for the complete work/services under the specifications and documents. The bidder should take care to submit all the information sought by SPORTS in prescribed formats.
8. Incomplete, conditional, telephonic bids or tender uploaded after due date will not be considered and summarily rejected.



